

## **Smartphone Application Access**

# A Guide for Smartalock System Administrator



## 1.0 Introduction

The Smartalock locker system allows end users to use their Android or iOS based smartphone to administer (remotely open, share, release etc) their Smartalock locker.

Smartphone use requires the customers Smartalock Master controller is connected to the Smartalock cloud via encrypted VPN tunnel. This configuration is standard so unless the Smartalock system has been installed as "onsite only" this connection should already be in place. However the API access needed to a customer Master controller is not enabled by default and must be requested via Smartalock reseller or contacting Smartalock support.

End users interact with their locker system via an encrypted web connection to the Smartalock cloud service. The cloud service binds the end user to the correct customer locker bank via a combination of the users cloud account credentials and a unique encrypted token that only the customers Smartalock Master controller can generate.

The end to end connection for the Smartalock App connection to a locker bank is summarized as below:



### 2.0 Requirements

The following pre-requisites are needed to enable Smartalock Smartphone operation:

- Customer supplied Internet connection in working order
- Smartalock Master controller bound to Smartalock Cloud (Standard)
- Smartalock API access enabled (Request to Smartalock Support)
- End user unique access tokens generated on Smartalock Master controller
- End user has created an account on Smartalock cloud website (my.smartalock.com)
- End user has downloaded the Smartalock App (Android or IOS) and signed in

### 3.0 Setup Summary

- 1) Request to enable API access to Master controller via email to support@smartalock.com
- 2) Generate end user access token codes and URLs from the Smartalock Master controller web interface. To generate tokens follow instructions in detailed section below
- Instruct end users to create their own accounts on the Smartalock cloud service. The URL provided by step 2 above will invite users to create accounts and bind that account to the correct Master Controller automatically. Note:
  - a. End users do not need to use their work email account any email address can be used to register on Smartalock cloud
  - b. Registration can be done on any browser it doesn't have to performed by end users smartphone.
- 4) Download the iOS or Android Smartalock App from the appropriate App store.
- 5) Sign in on the Smartalock App using the email address and credentials the end user created when registering at step (3)

End users can now administer their locker via Smartphone app, or alternatively from any web browser via logging in to my.smartalock.com



## 4.0 Setup Detail

#### 4.1 Generate Token codes and registration URLs (Step 2 from Summary)

1) Login to Master controller web interface as normal

registration process can be used by the end user in the Smartalock Android or iOS app

2) Click on the Settings – System Configuration

Lockers		Users	Reservations	Analytics	Settings			
Buildings	Levels	anage Groups Manag	ge Users		System Configuration All Lockers			
WCC-L10-B4 (Lc	ockers 091 - 120)				Logout			
<ul> <li>3) Re-enter the admin credentials to get to the back end Administration web pages</li> <li>4) Click on Reports, then scroll to option 4 "Activation Links for end users". Download the file.</li> </ul>								
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- E) Distribute taken codes and UDIs to and users is vie mail marge in Outlook. Coreful to ansure th
- 5) Distribute token codes and URLs to end users ie via mail merge in Outlook. Careful to ensure the correct user receives the correct code as they are unique to each user

Name	URL Link with setup code embedded app-activation-links (2)	Setup code only
name	activation_link	activation_code
Averill Clarke	https://my.smartalock.com/setup?code_cz13Y2MmcD13MzFsaW5ndDBOQyFjbzQmdT03Nzg2NTi4MiZ0PTUyNjhZDNiY2UyMmlyN2M1NDAzNmVIMTg3ZGY4NjAx	cz13Y2MmcD13MzFsaW5ndDBOQyFjbzQmdT03Nzg2NTI4MiZ0PTUyNjlhZDNiYzUyMmlyN2M1NDAzNmVIMTg3ZGY4NjAx
Brenda Pfahlert	https://my.smartalock.com/setup?code_cz13Y2MmcD13MzFsaW5ndDBOQyFjbzQmdT0yNDYwMjgwNS20PTINDiwMjYyZWJkYTkwMmE3ZDU2YWJiZDc0NWE3MzA4	cz13Y2MmcD13MzFsaW5ndDB0QyFjbzQmdT0yNDYwMjgwNSZ0PTIINDIwMjYyZWJkYTkwMmE3ZDUzYWJIZDc0NWE3MzA4
Carlos Gonzales	https://my.smartalock.com/setup?code=cz13Y2MmcD13MzFsaW5ndDBOQyFjbzQmdT0zMzc3MjAwNSZ0PT/vmYjkwZWQ5NTM2MT11YzA3ZThYm/yh/yJhZGNmZDY/w	cz 13Y2MmcD13MzFsaW5ndDBOQyFjbzQmdT0zMzc3MjAwNSZ0PTVmYjkwZWQ5NTM2MT11YzA3ZTIhYmVhYjJhZGNmZDYwNAMT02MT11YzA3ZTIhYmVhYjJhZGNmZDYWNAMT02MT02MT02MT02MT02MT02MT02MT02MT02MT02
Carrie Guthrie	https://my.smartalock.com/setup?code=cz13Y2MmcD13MzFsaW5ndDBOQyFjbzQmdT0xNjg1OTY3MSZ0PTZIYmFiNDg5YzU3ZDY5ZjM4NjNkNjUxNzlhNTYxMJ5	cz 13Y2 MmcD13 MzFsaW5 nd DBO QyFjbz QmdT0 w Njg1 OTY3 MSZ0 PTZIYmFi NDg5 Yz U3ZDY5 ZJM4 NjN k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NJW k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NJW k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NTY x MjI 5000 NJM k NjU x Nz h NZ h NJW k NjU x Nz h NJW k Nz h NJW k NjU x Nz h NJW k NjU
Dave Dowding	https://my.smartalock.com/setup?code=cz13Y2MmcD13MzFsaW5ndDBOQyFjbzQmdT01Mzc0NTowMyZ0PTINDZjZGI0OWY0QDFIMzbyYzE2NTk5NDZiZTU3NGM2	cz 13Y2MmcD13MzFsaW5ndDB0QyFjbzQmdT01Mzc0NTcwMyZ0PTIjNDZjZGI0OWY00DFiMzlyYzE2NTk5NDZiZTU3NGM2000000000000000000000000000000000000
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There are 3 columns in the downloaded file – Name, URL link which is for users that do not have an existing my.smartalock account and then a column which has just the setup token for that user if they already have a my.smartalock.com account. Normally only include the URL in each email to end users.

#### 4.2 End User Registration Steps

Download

When end user receives their URL link and click on it, the following page is displayed. Users should complete the section on the right hand side by providing their name, an email address (doesn't have to be company email) and then create and confirm a new password.



#### Login / Register

vou have an existing Mv-	Smartalock account?		
,,			
Existing account login		New account register	
Email		Name	
Password		Email	
	Submit	Password	
		Confirm	
			Submit

The next step asks user to confirm they want to link their Smartalock cloud account to the companies Master controller. Click Yes and cloud user account will be bound to Master controller user account. If the user has any lockers they will be displayed. The end user can use this web portal to administer their own locker in addition or instead of using the Smartalock App.

#### 4.2 End User Smartphone App Installation

Download the Smartalock App from the Apple App store or Google Play Store. Search for "Smartalock" or use the below links.

Apple: https://itunes.apple.com/us/app/smartalock/id1083277734?mt=8 Google Play Store: https://play.google.com/store/apps/details?id=nz.co.smartalock.smartalock

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Tap SIGN IN bottom right Enter Email address and credentials created in registration.